



Group Colleges Australia



UNIVERSAL  
BUSINESS SCHOOL

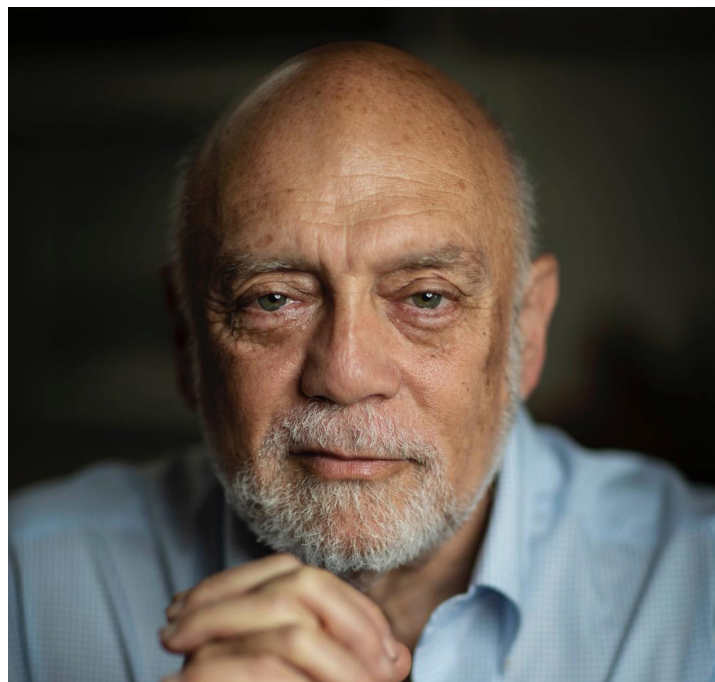
# Shaping Global Leaders

Elevate and future-proof your business skills  
with UBSS, the business school of GCA.

CRICOS Provider Code 02571D

[www.gca.edu.au](http://www.gca.edu.au)





## Welcome

"The best way to predict the future is to create it."  
This insight of Peter Drucker, the founder of business as an academic discipline, captures the essence of our mission at UBSS, the business school of Group Colleges Australia.

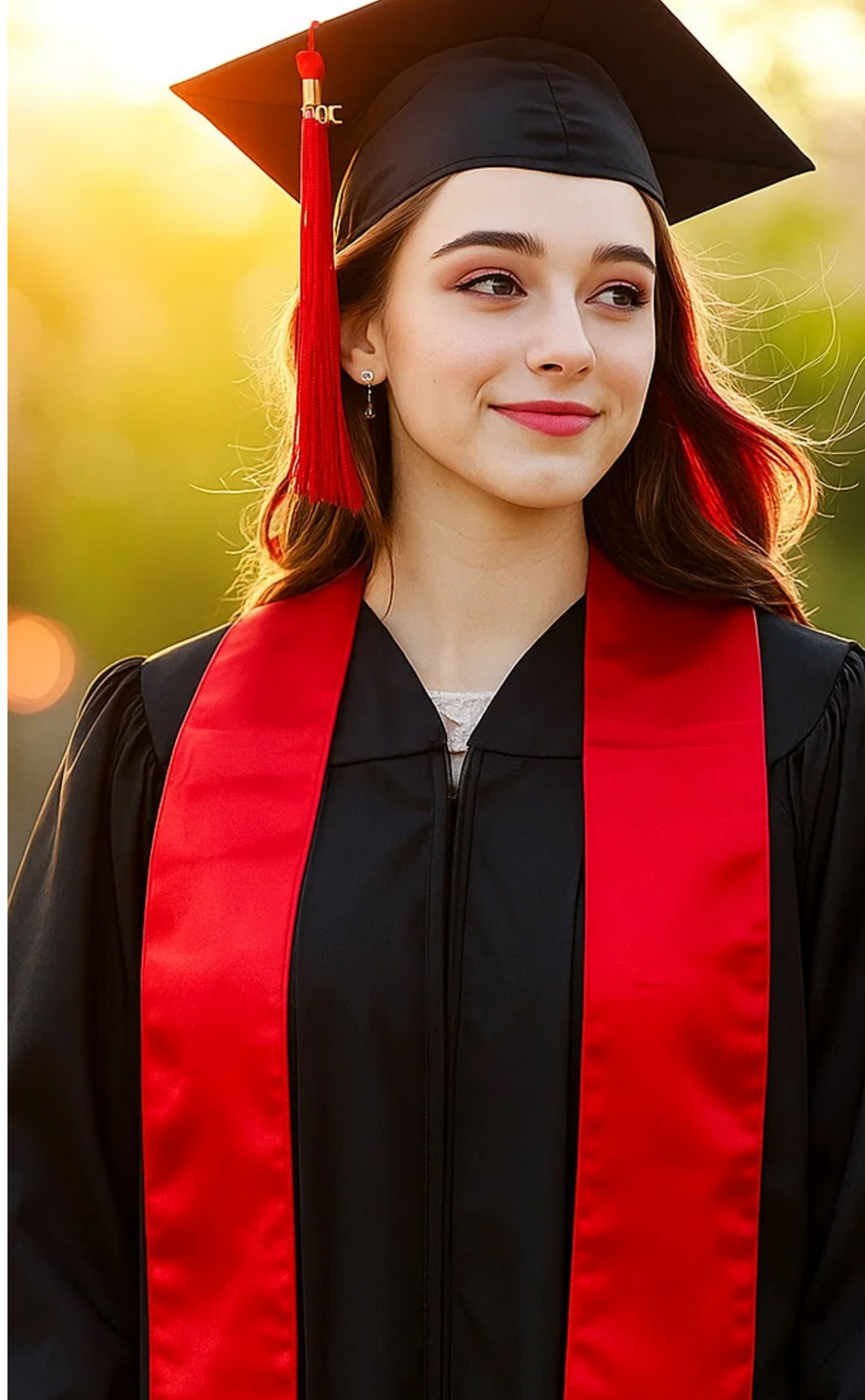
You are about to embark on a transformative educational journey. Whether you're pursuing management, finance, technology, or entrepreneurship, our programs represent more than advanced learning: they're your pathway to becoming a leader who shapes organisational futures. In an era where innovation defines competitive advantage, we've crafted curricula that bridge academic excellence with strategic skills. At UBSS, we understand that tomorrow's professionals must be capable managers, effective problem-solvers, and ethical decision-makers who can navigate complexity with confidence.

Our commitment extends beyond traditional education. Through industry partnerships, real-world learning, and a professional practice focus, we ensure that you graduate not just job-ready, but career-prepared. You'll learn from experienced faculty, engage with current methodologies, and develop the critical thinking skills essential for leadership in your chosen profession.

Our diverse student community fosters collaboration, creativity, and mutual support. Together, we're preparing the next generation of leaders who will drive the knowledge economy.

Welcome to your future. Welcome to UBSS.

Professor Alan Bowen-James  
(Interim) Chief Executive Officer and Chief Academic Officer.



## Why study with UBSS, the business school of GCA?

Choosing the right business school is the foundation of your journey toward building confidence, achieving career goals, and developing into a leader who makes a meaningful impact. At UBSS, we are committed to supporting you as you grow into a professional who stands out with applied expertise and practical, real-world business skills.

Your studies here go beyond knowledge acquisition. You will develop critical thinking, creativity, problem-solving abilities, and leadership confidence. As AI and automation continue to reshape the global workplace, these capabilities are among the most in-demand skills, defining the leaders and innovators of the future.

Our programs are informed by industry and delivered by practising academics, ensuring you graduate with the tools to navigate an evolving business landscape and embrace new opportunities. UBSS has consistently ranked number one in the Student Experience Survey by the Australian government's Quality Indicators for Learning and Teaching (QILT) in 2024 and 2025, reflecting the outstanding teaching and support that empower our students to succeed.

As a UBSS graduate, you will leave with more than a qualification. You will graduate with confidence, clarity of direction, and the ability to shape your career, lead with purpose, and create a positive impact in Australia and around the world.



2025



2025



2025



2025



2024



2025

\* compared to Australia's eight leading universities



# Diploma of Business

A Diploma of Business from UBSS is your first step in preparing for a business career, and will provide you with foundational skills and knowledge to prepare you for work in a range of fields, including administration, business, project management, human resource management or finance.

### Duration

- 1 year full-time (8 units)

### Campus Locations

Sydney, Melbourne, Adelaide

### Study Mode

- Full-time, Part-time
- Face-to-face, Blended

### Course Codes

- CRICOS Course Code - 068410J
- TEQSA Course ID - CRS1200280

### Entry Requirements

Australian Cert IV or equivalent and an IELTS score of 6.0. Please see the Student Selection and Admissions Procedure for detailed information.

### UNITS OF STUDY

- Contemporary Business Communication
- Management Principles
- Quantitative Methods
- Accounting for Business
- Business Economics
- Marketing Fundamentals
- Principles of Accounting
- Organisational Behaviour

# Associate Degree of Business

Further develop your knowledge and understanding of essential concepts vital for success in the global business environment. Take the next step in your education journey with an Associate Degree of Business at UBSS.

### Duration

- 2 years full-time (16 units)

### Campus Locations

Sydney, Melbourne, Adelaide

### Study Mode

- Full-time, Part-time
- Face-to-face, Blended

### Course Codes

- CRICOS Course Code - 068407D
- TEQSA Course ID - CRS1200279

### Entry Requirements

Completion of the Diploma of Business at GCA and an IELTS score of 6.0. and an IELTS score of 6.0. Please see the Student Selection and Admissions Procedure for detailed information.

### Nested Qualifications

- Diploma of Business

### UNITS OF STUDY

Diploma of Business units plus:

- Human Resource Management
- Cross Cultural Management in a Globalised Environment
- Business Law
- Operations Management
- Project Management
- Risk Management
- Marketing Management
- Management Information Systems

# Bachelor of Business

The Bachelor of Business and its nested awards are offered in Sydney, Melbourne and Adelaide. As a future leader, you will acquire business skills and attributes relevant to the contemporary global business landscape, enabling you to stand out and excel in an ever-evolving digital world, where digital literacy and communication skills are essential. Future-proof your career with our Bachelor of Business course from UBSS.

### Duration

- Bachelor - 3 years full-time (24 units)
- Associate Degree – 2 years full-time (16 units)
- Diploma – 1 year full-time (8 units)

### Campus Locations

Sydney, Melbourne, Adelaide

### Study Mode

- Full-time, Part-time
- Face-to-face, Blended

### Course Codes

- CRICOS Course Code - 068409B
- TEQSA Course Code - CRS1200278

### Nested Qualifications

- Diploma of Business
- Associate Degree of Business

### YEAR 1 UNITS (Diploma of Business)

- Contemporary Business Communication
- Management Principles
- Quantitative Methods
- Accounting for Business
- Business Economics
- Marketing Fundamentals
- Principles of Accounting
- Organisational Behaviour

### YEAR 2 UNITS (Associate Degree of Business)

- Human Resource Management
- Cross Cultural Management in a Globalised Environment
- Business Law
- Operations Management
- Project Management
- Risk Management
- Marketing Management
- Management Information Systems

### YEAR 3 UNITS (Bachelor of Business)

- Strategic Management
- Team Leadership and Change Management
- International Business Management
- e-Business Management
- Ethics and Social Responsibility
- Innovation and Entrepreneurship
- Corporate Entrepreneurship, Leadership and Sustainability
- Capstone Project

Diploma of Business

Associate Degree of Business

Bachelor of Business



# Diploma of Accounting

A Diploma of Accounting is your first step in preparing for an accounting career. It will provide you with foundational skills and knowledge to prepare you for work in a range of entry-level positions in a finance or business environment.

## Duration

- 1 year full-time (8 units)

## Study Mode

- Full-time, Part-time
- Face-to-face, Blended

## Entry Requirements

Australian Cert IV or equivalent and an IELTS score of 6.0. Please see the Student Selection and Admissions Procedure for detailed information.

## Campus Locations

Sydney, Melbourne, Adelaide

## Course Codes

- CRICOS Course Code - 070347D
- TEQSA Course ID - CRS1200282

## UNITS OF STUDY

- Accounting for Business
- Contemporary Business Communication
- Information Technology for Accountants
- Quantitative Methods
- Business Economics
- Corporate Finance
- Principles of Accounting
- Organisational Behaviour

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# Associate Degree of Accounting

Expand your skills and knowledge of key accounting principles essential for success in business and accounting. Learn from industry professionals and engage in hands-on projects with an Associate Degree in Accounting with UBSS.

## Duration

- 2 years full-time (16 units)

## Study Mode

- Full-time, Part-time
- Face-to-face, Blended

## Entry Requirements

Completion of the Diploma of Accounting at GCA and an IELTS score of 6.0 and an IELTS score of 6.0. Please see the Student Selection and Admissions Procedure for detailed information.

## Campus Locations

Sydney, Melbourne, Adelaide

## Course Codes

- CRICOS Course Code - 070346E
- TEQSA Course ID - CRS1200281

## Nested Qualifications

- Diploma of Accounting

## UNITS OF STUDY

Diploma of Accounting units plus:

- Business Law
- Management Accounting
- Stakeholder Values & Ethics
- Issues in Financial Reporting
- Dimensions of the Knowledge Society
- Company and Associations Law
- Accounting Information Systems
- Taxation Law and Practice 1

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# Bachelor of Accounting

Developed in consultation with industry bodies and fully accredited with Certified Practising Accountants Australia, Chartered Accountants Australia and New Zealand, and the Institute of Public Accountants, our Bachelor of Accounting prepares graduates for the contemporary business world where accounting graduates are in global demand. The Bachelor of Accounting develops graduates who are future business leaders, operating with professionalism, integrity and social impact. Graduate with a fully accredited Bachelor of Accounting from UBSS.

## Duration

- Bachelor - 3 years full-time (24 units)
- Associate Degree - 2 years full-time (16 units)
- Diploma - 1 year full-time (8 units)

## Study Mode

- Full-time, Part-time
- Face-to-face, Blended

## Entry Requirements

Australian HSC (with an ATAR of 67 or above) or equivalent and an IELTS score of 6.0. Please see the Student Selection and Admissions Procedure for further information.

## Campus Locations

Sydney, Melbourne, Adelaide

## Course Codes

- CRICOS Course Code - 062949M
- TEQSA Course Code - CRS1200277

## Nested Qualifications

- Diploma of Accounting
- Associate Degree of Accounting

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## YEAR 1 UNITS

(Diploma of Accounting)

- Accounting for Business
- Contemporary Business Communication
- Information Technology for Accountants
- Quantitative Methods
- Organisational Behaviour
- Corporate Finance
- Principles of Accounting
- Business Economics

## YEAR 2 UNITS

(Associate Degree of Accounting)

- Business Law
- Management Accounting
- Stakeholder Values & Ethics
- Issues in Financial Reporting
- Dimensions of the Knowledge Society
- Company and Associations Law
- Accounting Information Systems
- Taxation Law and Practice 1

## YEAR 3 UNITS

(Bachelor of Accounting)

- Taxation Law and Practice 2
- Cost Management
- Innovation and Entrepreneurship
- Corporate Accounting
- Capstone Project
- Audit and Assurance
- Financial Statements and Investment Analysis
- Financial Accounting Theory

Diploma of Accounting

Associate Degree of Accounting

Bachelor of Accounting



# Graduate Certificate in Business Administration

Completing a Graduate Certificate in Business Administration from UBSS provides you with versatile and transferable skills in business management, with specialised skills in leadership and analytic decision-making. These skills are your springboard for career advancement and a pathway for further study opportunities.

### Duration

- 6 months full-time (4 units)

### Study Mode

- Full-time, Part-time
- Face-to-face, Online, Blended

### Entry requirements

Relevant work experience or uncredentialed learning and an IELTS score of 6.0 (minimum speaking 6.0 and writing 6.0). Please see the Student Selection and Admissions Procedure for detailed information.

### Campus Locations

Sydney, Melbourne, Adelaide, Online

### Course codes

- CRICOS Course Code - 084519G
- TEQSA Course Code - CRS1400145

### UNITS OF STUDY

- Organisational Behaviour
- Management Attributes and Skills
- Project Management
- Accounting Systems and Processes

# Graduate Diploma in Business Administration

A Graduate Diploma of Business from UBSS is the next step in achieving your MBA goals. After completing the Graduate Certificate in Business Administration, you can progress your education journey with units in Economics, Accounting, Finance, and Law, preparing you for future career success or further study in the MBA.

### Duration

- 1 year full-time (8 units)

### Study Mode

- Full-time, Part-time
- Face-to-face, Online, Blended

### Entry requirements

Completion of Graduate Certificate in Business Administration at GCA and an IELTS score of 6.0 (minimum speaking 6.0 and writing 6.0). Please see the Student Selection and Admissions Procedure for detailed information.

### Campus Locations

Sydney, Melbourne, Adelaide, Online

### Course codes

- CRICOS Course Code - 084518G
- TEQSA Course Code - CRS1400146

### Nested Qualifications

- Graduate Certificate in Business Administration

### UNITS OF STUDY

- Organisational Behaviour
- Management Attributes and Skills
- Project Management
- Accounting Systems and Processes
- Economics
- Corporate Strategy
- Financial Management
- Business Law

# Master of Business Administration

Our MBA prepares you for leadership roles in Business, Finance, IT Management, or Entrepreneurship. Acquire skills and develop understanding that will future-fit your career. Our MBA mixes theoretical knowledge with real-world case studies and simulations that provide insight into business practices and strategy. Units are designed to progressively integrate concepts with practical application, developing the attributes that define business leadership. At UBSS, all MBA students complete 8 core units, then choose 8 units from a specialised major or, if not taking a major, 8 units from any available major, allowing you to match your learning to your career goals.

### Duration

- MBA – 2 years full-time (16 units)
- Graduate Diploma – 1 year full-time (8 units)
- Graduate Certificate – 6 months full-time (4 units)

### Study Mode

- Full-time, Part-time
- Face-to-face, Online, Blended

### Entry Requirements

Australian Bachelor Degree or equivalent and an IETLS score of 6.0 (minimum speaking 6.0 and writing 6.0). Please see the Student Selection and Admissions Procedure for detailed information.

### Nested Qualifications

- Graduate Certificate in Business Administration
- Graduate Diploma in Business Administration

### Campus Locations

Sydney, Melbourne, Adelaide

### Course Codes

#### Graduate Certificate in Business Administration:

- CRICOS Course Code - 084519G
- TEQSA Course Code - CRS1400145

#### Graduate Diploma in Business Administration:

- CRICOS Course Code - 084518G
- TEQSA Course Code CRS1400146

#### Master of Business Administration:

- CRICOS Course Code - 084520C
- TEQSA Course Code CRS1400130

### GRADUATE CERTIFICATE

- Organisational Behaviour
- Management Attributes and Skills
- Project Management
- Accounting Systems and Processes

### GRADUATE DIPLOMA

- Economics
- Corporate Strategy
- Financial Management
- Business Law

### MBA MAJORS

- Entrepreneurship
- Accounting
- Information Technology Management
- Marketing (Introduced from 2026, pending TEQSA approval)
- MBA (General Management) (Introduced from 2026, pending TEQSA approval)

MBA Core Units (all students)

Choose a Major



# MBA Majors

With an MBA from UBSS, you are in control of your leadership journey. With majors in Entrepreneurship, IT Management, Accounting, Marketing or a General Management option, you are in the driver's seat. Whether you are inspired by the entrepreneurial mindset, have a passion for innovation and commercialisation in IT, are looking to delve into strategic management accounting or focused on brand development, UBSS has options to meet your needs. Reach your goals with a flexible learning journey at UBSS.

## ENTREPRENEURSHIP:

- Clients and Markets
- Innovation and Commercialisation
- Strategic Business Simulation
- Entrepreneurship Research Report
- Managing Workplace Relations
- Leading Innovation and Change
- Brand Development
- Marketing New Products

## ACCOUNTING:\*

- Financial Accounting and Reporting
- Accounting Information Systems
- Management Accounting
- Quantitative Methods
- Audit and Assurance
- Advanced Financial Accounting and Reporting
- Strategic Management Accounting
- Taxation Law

## IT MANAGEMENT:

- Business Analysis and Programming
- IT Networks and Cyber Security
- Managing Digital Transformation
- Information Systems in Practice
- Innovation and Commercialisation in IT
- IT Strategic Management
- IT Industry Research Project
- Leading Innovation and Change in IT

## MARKETING:

(Introduced from 2026, pending TEQSA approval)

- Clients and Markets
- Brand Development
- Marketing New Products
- Design Thinking and Innovation
- Digital Marketing
- Customer Relationship Management
- Services Marketing
- Marketing Research

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## MBA (General Management)

An MBA (General Management) from UBSS is a flexible learning journey that provides you with options to tailor an experience that suits your needs and interests. The General Management pathway allows you to select 8 units from across any of our MBA majors, enabling you to customise your degree to your career goals. In this way, you can create an MBA in General Management according to your personal goals and preferences.

(Introduced from 2026, pending TEQSA approval)

# Online MBA

Experience a student-centred MBA at UBSS. Whether you are an emerging leader, a career changer, an aspiring entrepreneur, or a seasoned professional, our online program is designed to meet you where you are. With flexible learning, tailored resources, and personalised support, you will not only strengthen your expertise in business and leadership but also cultivate the values that define impactful leaders—integrity, resilience, collaboration, and a commitment to innovation. At UBSS, your MBA journey is about more than advancing your career; it is about shaping the kind of leader you want to become and the positive impact you will make in your organisation, community, and the wider world.

## Duration

- MBA – 2 years full-time (16 units)
- Graduate Diploma – 1 year full-time (8 units)
- Graduate Certificate – 6 months full-time (4 units)

## Study Mode

- Full-time, Part-time
- Online

## Entry Requirements

Australian Bachelor Degree or equivalent and an IELTS score of 6.0 (minimum speaking 6.0 and writing 6.0). Please see the Student Selection and Admissions Procedure for detailed information. This course is available for Domestic or International offshore students.

## Campus Locations

Campus attendance is not required for the online MBA. However, you are welcome to attend live lectures online.

## Course Codes

### Graduate Certificate in Business Administration:

- TEQSA Course Code - CRS1400145

### Graduate Diploma in Business Administration:

- TEQSA Course Code CRS1400146

### Master of Business Administration:

- TEQSA Course Code CRS1400130

## Nested Qualifications

- Graduate Certificate of Business Administration
- Graduate Diploma of Business Administration

## GRADUATE CERTIFICATE

- Organisational Behaviour
- Management Attributes and Skills
- Project Management
- Accounting Systems and Processes

## GRADUATE DIPLOMA

- Economics
- Corporate Strategy
- Financial Management
- Business Law

## MBA

- Clients and Markets
- Innovation and Commercialisation
- Strategic Business Simulation
- Entrepreneurship Research Report
- Managing Workplace Relations
- Leading Innovation and Change
- Brand Development
- Marketing New Products



# Student Support



## Academic Student Support

At GCA, your success is our priority. That's why we offer personalised support to ensure you get the most out of every subject.

From workshops that sharpen your research skills, to tailored resources that reinforce your understanding, you'll always have what you need to study with confidence. A dedicated Student Success Manager is also available to keep you on track, while flexible support options, including our extensive e-library and recorded lectures, allow you to learn in the way that suits you best.

With early progress monitoring and proactive guidance, you'll graduate with a true sense of achievement.

## Non-Academic Student Support

At GCA, your experience goes beyond study; it's about balance, well-being and connection. So, we provide additional support that helps you thrive in every aspect of student life.

Whether you need to adjust your study load, access financial assistance or explore course transfer options, our team ensures you can stay focused. We also connect you with mental health services, well-being programs and community initiatives that promote resilience and fulfillment alongside your studies.

Through engagement activities and peer networks, you'll find a sense of belonging that makes your time here enriching. With caring staff ready to guide you, you'll feel included, supported and empowered.

### Our professional affiliations

Through our professional affiliations, you gain direct access to industry organisations, specialist resources, and valuable networks. These connections enrich your studies and open doors to career opportunities, supporting your growth both during and after your degree.



# Application



## How to Apply:

You must be able to demonstrate the qualifications, skills and attributes during your application that establish your eligibility and foundational capabilities necessary for academic success including English language proficiency. Full information regarding admissions criteria is available in our Student Selection and Admissions Procedure available at [www.gca.edu.au](http://www.gca.edu.au)

## Undergraduate:

Our undergraduate programs welcome both domestic and international students. To gain admission to any course offered by GCA at AQF levels 5-7 (diploma, associate degree, and bachelor's degree), applicants must have completed Australian high school studies, Australian vocational studies, or equivalent overseas studies. Additionally, applicants must meet the minimum English language requirements, as demonstrated by test results obtained within the last two years. For more details, please refer to our Student Selection and Admissions Procedure, available on our website at [www.gca.edu.au](http://www.gca.edu.au), or contact our admissions team.

## Postgraduate:

Our postgraduate courses are available to both domestic and international students. To be eligible for admission to the Graduate Certificate (AQF level 8), applicants must have at least five years of relevant professional management or business-related work experience. To be eligible for entry to the Graduate Diploma, applicants must demonstrate completion of a Graduate Certificate (AQF level 8) qualification. For eligibility into the MBA (AQF level 9) course, applicants must possess a Bachelor's Degree (AQF level 7) or a postgraduate award from GCA (AQF level 8), or an overseas university qualification equivalent to a Bachelor's Degree (AQF level 7) or higher.

Additionally, all postgraduate courses require a minimum level of English language proficiency, which must be evidenced by test results obtained within the last two years. Please see the Student Selection and Admissions Procedure for more information on all admissions requirements.

### Credit Transfer and Recognition of Prior Learning

You may receive credit for previous studies or work experience through:

**Credit Transfer:** For completed formal qualifications where:

- Studies were completed within the last 5 years
- Content aligns with UBSS learning outcomes
- Required documentation is provided
- Application is made before course commencement

### Recognition of Prior Learning (RPL):

For relevant work experience or informal learning. For detailed requirements and application processes, refer to our Recognition of Prior Learning policy at [www.gca.edu.au](http://www.gca.edu.au) or contact our admissions team."



# Study in Australia



## Work while you study in a safe, multicultural environment

Studying in Australia goes beyond earning a world-class education. It's about living in one of the world's safest, most open and diverse countries. With strong connections to both Asia and the West, Australia blends opportunity with lifestyle, giving students the confidence, skills and global perspective they need to build successful careers and futures without borders.



An Australian qualification is a passport to opportunity. Whether you pursue careers at home or abroad, your education is valued worldwide. Shaped by innovation, research and practical learning, it equips graduates with skills employers seek most, helping you stand out and step confidently into competitive industries.



Australia offers students peace of mind with political stability, a low crime rate and welcoming communities. This environment makes it easier to focus on studies while enjoying everyday life. Students can build friendships, explore their surroundings and feel supported as they adjust to their new home.



Australia's cultural diversity is woven into daily life. Students experience cuisines, festivals and traditions from every corner of the globe. This vibrant mix creates an inclusive student community, broadens perspectives and ensures international students quickly feel connected, valued and at home throughout their academic journey.

# Campuses

## Our Facilities on all campuses



### Sydney

The Sydney Campus, at 233 Castlereagh Street, offers students a modern and supportive learning environment right in the CBD. The campus features state-of-the-art classrooms, dedicated study rooms and digital eKiosk facilities for quick access to resources. A spacious student lounge creates opportunities to collaborate, relax, exchange ideas and build friendships outside class. These facilities give students the resources to stay productive, confident and connected throughout their studies. With transport links, career events and professional networking opportunities all close by, students can balance academic goals with personal growth while experiencing the vibrant culture, bustling lifestyle and business opportunities of one of the world's most dynamic cities.



### Melbourne

Melbourne hosts over 300,000 international students annually and is home to numerous multinational corporations, professional associations, and industry events, providing extensive networking and career opportunities. Its reputation for innovation and business makes it an ideal location for career-driven learners. The Melbourne Campus, in the heart of the CBD, offers a welcoming reception area, bright modern classrooms, a student lounge, conference rooms and an open foyer ideal for collaboration and networking. Being surrounded by businesses, cultural attractions and social spaces means students can apply their learning in real-world contexts while enjoying a vibrant lifestyle. It's a campus designed to make study and city life seamlessly fit together.



### Adelaide

Adelaide offers students an affordable, safe and welcoming environment that makes studying less stressful and more rewarding. With excellent transport links, cultural activities and a strong community feel, students can focus on their studies while enjoying a balanced lifestyle. The Adelaide Campus, located within TAFE SA Regency, enhances this experience with access to recreational facilities, sports amenities and open green spaces that support health and wellbeing. Spacious classrooms, collaborative areas and a modern reception make learning engaging and accessible. This supportive setting allows students to succeed academically while building friendships and feeling part of a wider learning community.





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BUSINESS SCHOOL

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### SYDNEY

Level 10/233 Castlereagh St,  
Sydney NSW 2000

### MELBOURNE

Level 2/222 Bourke St,  
Melbourne VIC 3000

### ADELAIDE

Block K, Ground Floor,  
127 Days Road, Regency Park  
SA 5010

### COURSE ENQUIRIES

Friday 9am-5pm

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